

NOTICE

Gampaha Wickramarachchi University of Indigenous Medicine

Faculty Students Union Election - Academic Year 2021/ 2022

Faculty of Indigenous Medicine

As per the section 1.3 of Part1 of the By Laws relating to Students' Unions and Societies No 02 of 2022 of the Gampaha Wickramarachchi University of Indigenous Medicine and as per decision taken by the Faculty Board of Faculty of Indigenous Medicine at its 20th meeting held on 15-11-2022 , the following office bearers of the Faculty Students' Union have to be elected from among the students of 2016/2017, 2017/2018, 2018/2019, 2019/2020 intakes registered for the Academic Year 2020/2021 and the students of 2020/2021 intake registered for the Academic Year 2021/2022 in the Faculty of Indigenous Medicine.

A copy of the relevant section of the above By-Laws, and the list of students eligible to vote will be displayed on the Notice Board in the Faculty.

- h) President
- i) Vice President
- j) Secretary
- k) Editor
- l) Junior Treasurer
- m) Such other number of members as determined in the following manner;
- n) 06 members for a Faculty with 401 to 600 registered students

- In addition, two representatives could also be selected to represent the Faculty Board

As prescribed by the Vice Chancellor, the Election Officer for the purpose of this election shall be the Dean of the Faculty of Indigenous Medicine. **Nominations for election will be received by the Dean of the Faculty of Indigenous Medicine at her office on 17th August 2023 from 10.00am to 01.00pm.**

Nominations shall be submitted on prescribed forms obtainable from the Office of the Dean of the Faculty of Indigenous Medicine. Nomination application forms should be filled in block letters.

Every nominee, proposer and seconder shall for the purpose of identification, produce to the Dean of the Faculty of Indigenous Medicine, his/ her Student Record Book/ University Identity Card. No other document shall be accepted for this purpose.

Nomination papers will be displayed on the Notice Board in the Faculty of Indigenous Medicine from 01.00pm onwards on 17th August 2023. If there are any objections, they should be brought in writing to the notice of the Dean or her nominee on or before 01.00pm on 18th August 2023. No objections will be entertained thereafter.

In any case, where the number of nomination papers accepted is greater than the requisite number for any post or the number of elected members, arrangements will be made to conduct an election, according to the relevant sections of the said By-Laws.


B. A. N. Krishantha

Registrar

Gampaha Wickramarachchi University of Indigenous Medicine

Yakkala

04-08-2023

**GAMPAHA WICKRAMARACHCHI UNIVERSITY OF INDIGENOUS MEDICINE,
SRI LANKA**

BY-LAWS RELATING TO STUDENTS' UNIONS AND SOCIETIES

General

Given below are the By-Laws relating to Students' Unions and Societies made by the Council of the Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka (hereinafter referred to as "the University") under sections 135, 112 and 115 of the Universities Act No. 16 of 1978, as amended.

1. These By-Laws may be cited as the "By-Laws No. 02 of 2022 relating to Students' Unions and Societies and shall come into operation with effect from 07.09.2022, as recommended by the Senate (hereinafter referred to as the "the Senate") of the Gampaha Wickramarachchi University of Indigenous Medicine at its 12th meeting held on 27.05.2022 and approved by the Council of the University (hereinafter referred to as the "Council") at its 17th Meeting held on 07.09.2022
2. All the By-laws previously issued in this regard are hereby repealed without prejudice to what has already been done with such instrument by the adoption of this By-laws.
3. These By-laws can be amended as and when required, with the approval of the Council of the Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka with the recommendation of the Senate.
4. Any question regarding the interpretation of this By - law shall be referred to the Council, whose decision shall be final.

Part 1 – STUDENTS' UNIONS

1.1. The Students' Union of the Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka (hereinafter referred to as the "University Students' Union") shall be representative of the entire undergraduate student community of the University.

1.2. (i) The University Students' Union shall consist of all the elected office bearers and elected members of each Faculty Students' Union. The said University Students' Union shall elect the following office bearers, of whom the President, the Secretary and the Junior Treasurer shall be appointed from different Faculties.

- a) President
- b) Vice President
- c) Secretary

- d) Editor and
- e) Junior Treasurer

(ii). There shall be a Senior Treasurer for the University Students' Union, who shall be a senior teacher nominated by the office bearers and elected members of such Union and appointed by the Principal Executive Officer of the University.

1.3 (i) There shall be a Faculty Students' Union for each Faculty of the University.

(ii) A Faculty Students' Union (hereinafter referred to as the Faculty Union) shall be representative of all registered full-time undergraduate students of the respective Faculty. The office bearers and other members of each Faculty for a given academic year shall be elected by the undergraduate students of the respective Faculty through a secret ballot.

(iii) For the purpose of electing office bearers and other members to a Faculty Union, the registered undergraduate students of that Faculty of the University shall constitute a constituency.

(iv) A Faculty Union shall consist of:

- a) President
- b) Vice-President
- c) Secretary
- d) Editor
- e) Junior Treasurer and
- f) Such other members as follows:

- Two members for a Faculty with two hundred (200) or less registered students;
- Four members for a Faculty with two hundred and one (201) to four hundred (400) registered students;
- Six members for a Faculty with four hundred and one (401) to six hundred registered students;
- Eight members for a Faculty with over six hundred (600) registered students.

(v) There shall be a Senior Treasurer for each Faculty Union who shall be a Senior Teacher from the respective Faculty nominated by the office bearers and elected members of such Union and appointed by the Principal Executive Officer of the University.

A. Faculty Students' Unions

1.4. (i) The registered students of each Faculty shall be eligible to vote in selecting office bearers and other members of the respective Faculty Union.

(ii) No student of the University shall be eligible to vote or to stand for election:

- a) unless he/she has been duly registered as a student of the University and of the respective Faculty for the academic year in which the election is held;
- b) if he/she is under suspension from the University;
- c) if he/she owes any money to the University at the time of such voting or standing for the election, as the case may be, and he/she has not entered into any written agreement with the University to repay such money on a date specified for the payment;
- d) if he/she has not discharged any financial responsibilities in relation to an office he/she held in the University prior to such election;

1.5. (i) One month before the end of each academic year, the Registrar of the University shall publish within the University, a notice indicating:

- a) The name of each Faculty Students' Union
- b) The titles of the office bearers and the number of other members to be elected from each Faculty Students' Union
- c) The names and registration numbers of students who are eligible to vote (hereinafter referred to as eligible Students) at an election of office bearers and other members to each such Faculty Students' Union.

Provided that for the purpose of election of office bearers and other members to the first Union, the above notice shall be published prior to such date as may be prescribed by the Principal Executive Officer of the University.

(ii) Any question as to whether the number of other members to be elected to the Faculty Union has been duly determined or not or whether members have been duly divided or distributed amongst the constituencies or not or whether a student is eligible to vote or to seek election or not, shall be referred to the Principal Executive Officer of the University. The decision of the Principal Executive Officer on such matters shall be final.

1.6. The Registrar of the University shall within one week of the publication of the notice under section 1.5 (i), publish the names of the persons nominated by the Principal Executive Officer of the University to conduct the election of office bearers and other members of

the Faculty Union (hereinafter referred to as the 'Elections Officer') in respect of each Faculty Union election.

1.7. (i) The Principal Executive Officer of the University shall fix in respect of each constituency a date, a time period and a venue for the receipt of nominations by the Elections Officer for the election of office bearers and other members from that constituency to the Faculty Union. Such date shall be a date prior to the expiry of two weeks from the date of publication of the notice under 1.5 (i).

(ii) The Registrar of the University shall publish within the University, the date, time period and venue for the receipt of nominations in respect of each Faculty Students' Union without delay.

(ii) The Elections Officer shall receive nominations on the date fixed for such purpose, during the time period assigned and at the venue specified in the notice published by the Registrar under section 1.7 (ii).

1.8. (i) Any registered undergraduate of a Faculty qualifies to be nominated as an office bearer or any other member at the election.

(ii) Any registered undergraduate of a Faculty who is eligible to vote at an election of the Faculty Students' Union shall be nominated for election as an office bearer or any other member by submitting a nomination form duly proposed and seconded by two registered undergraduate students of that Faculty.

(iii) The nomination form should include the name, registration number and the signature of the proposer and the seconder.

(iv) Registered undergraduate nominated for election should sign the nomination form to indicate his/her willingness for the nomination.

(v) No student shall be eligible to be nominated for more than one post at a given election.

(vi) Such nomination should be submitted to the Elections Officer on the date, time period and venue as specified in Section 1.7 (ii).

1.9. (i) After closure of nominations, the Elections Officer will display the copies of the nomination papers received on the Faculty Notice Board.

(ii) Objections may be lodged in writing with the Elections Officer against the nomination of a candidate, specifying the ground for objection. The time period allotted for such objections is 24 hours after the closure of nominations.

(iii) An objection could be lodged with the Election Officer on a candidate's nomination based on one or all of the following reasons:

- a) Candidate not eligible according to 1.4 (ii).
- b) Proposer or Secunder not being a registered undergraduate of the Faculty.
- c) Proposer or Secunder not having signed the nomination papers.
- d) Nomination paper not being in accordance with the By-Law.

(iv) Objections against the nomination of a candidate should be made in writing clearly specifying the reasons and placing the signature of the objecting person.

(v) The Elections Officer shall, with the least possible delay, decide on the validity of every objection to a nomination paper of a candidate and inform the candidate of his/her decision and where the objection is upheld or not, and the grounds of his decision. The decision of the Elections Officer shall be final and conclusive.

(vi) Each undergraduate student who is nominated as a candidate for an election shall affix his/her signature in the nomination paper as token of his/her agreement to stand for election.

1.10. (i) Where only one nomination paper has been received for a post of an Office Bearer in respect of any constituency, the Elections Officer shall declare elected for that post of Office Bearer, the candidate nominated by that paper.

(ii) Where the number of nomination papers submitted for posts of elected members of the Faculty Students Union is exactly or less than the number to be elected, the Elections Officer shall declare elected, those who have submitted their nominations.

1.11. (i) Where the number of nomination papers accepted is greater than the requisite number for any post or the number of elected members, the Elections Officer shall publish the following within the University:

- a) The names of candidates seeking election for such posts of office bearers and elected members.
- b) The symbol allotted to each such candidate.

1.12. In any Faculty Students' Union, if for a certain office bearer's post, no nomination has been received or all the nomination received have been rejected or for committee member's posts, nominations received have been less than the number specified, the election officer shall bring this matter to the attention of the Chief Executive officer, and the Chief Executive officer shall fix a date, time and place to receive fresh nomination/s.

1.13. (i) The Principal Executive Officer of the University shall fix in respect of each constituency a date, time period and venue for the election of office bearers and elected members from that constituency to the Faculty Union, and shall make arrangements for the conduct of the election.

(ii) The Registrar of the University, shall publish within the University the date, time period and venue fixed for the election of office bearers and elected members in respect of each Faculty Union.

- (iii) The Elections Officer shall conduct the election by secret ballot. In this exercise he/she can appoint any person or persons to assist him/her.
- (iv) Each eligible student shall be entitled to cast only one vote in respect of each post of office bearer or elected member of the Faculty Union.
- (v) Each candidate contesting the election for a post or elected member of the Faculty Union may appoint two students as polling agents to represent him/her at the venue of the election during the taking of the poll, and the count. Notice in writing of every such appointment stating the names and registration numbers of the students appointed shall be given by the candidate to the elections officer before the opening of the poll.

Provided however, that only one polling agent of a candidate can be present at the venue of the election at any time during the taking of the poll. Only one polling agent per candidate would be allowed throughout the count.

1.14. (i) The Elections Officer shall declare elected, the candidate who poll the highest number of votes for any post of office bearers.

(ii) The Elections Officer shall declare elected as elected members, the candidates who poll the highest number of votes in descending order until the number of candidates elected as elected members is equal to the member specified in section 1.3 (iv).

(iii) Where an equality is found to exist among the votes polled by two or more candidates, the candidate or candidates to be declared elected shall be made by a draw of lots. The candidate or candidates so determined shall be deemed to be duly elected.

1.15. (i) The Faculty Union shall hold its first meeting within one week after its election, and at the first meeting shall nominate a teacher to be approved as the Senior Treasurer by the Principal Executive Officer of the University.

(ii) Each Office Bearer shall be entitled to hold office from the date of his/her election up to the end of the academic year in which he/she was elected.

(iii) The term of office of an official selected for a Faculty Students' Union will be terminated at the end of the academic year in which he/she was selected.

(iv) No member shall hold the same office for more than one academic year.

(v) If any office bearer or elected member

a) ceases to be a Student, or

- b) resigns office by writing under his/her hand addressed to the Senior Treasurer; or
- c) has been suspended or dismissed or expelled from the University, his/her office shall be deemed to be vacated.

(vi) Where an office of the Faculty Union falls vacant, the Union shall as soon as possible make arrangements to fill the vacancy by electing a suitable person from among its members. The person so elected shall hold office for the unexpired portion of the term of office of his/her predecessor.

B. University Students' Union

1.16. (i) The Principal Executive Officer shall fix a date for the holding of the First Meeting of the University Students' Union where the members shall elect the office bearers. Such date shall be a date falling within two weeks of the election of office bearers and other members of the Faculty Students' Unions. If the Faculty Students' Union Elections are not held on the same day, the two weeks shall be from the date the last Faculty Students' Union Election was held.

(ii) For the purpose of this meeting, the Principal Executive Officer of the University shall nominate a senior member of the University staff as the Returning Officer to conduct the election of Office Bearers by secret ballot.

The Returning Officer shall preside over at the meeting and take all necessary action for the smooth conduct of the election.

(iii) At the conclusion of the election of office-bearers, the University Students' Union shall nominate a senior teacher to be appointed by the Principal Executive Officer of the University as the Senior Treasurer of the University Students' Union.

(iv) Returning Officer should submit a report on the election to the Chief Executive Officer.

1.17. (i) Each office bearer of the University Students' Union shall cease to hold office at the end of the academic year in which he/she was elected.

(ii) No member shall hold the same office for more than one academic year.

(iii) If an office – bearer or a member of the University Students' Union,

- a) ceases to be an office bearer or an elected member of the Faculty Students Union; or
- b) resigns office by writing made under his/her hand addressed to the Senior Treasurer;